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பிரதான செயலாளர் அலுவலகம் - மேல் மாகாணம்
OFFICE OF THE CHIEF SECRETARY - WESTERN PROVINCE



204, ඩෙන්සිල් කොබ්බෑකඩුව මාවත, බත්තරමුල්ල.
 204, டென்சில் கொப்பேகடுவ மாவத்தை, பத்தரமுல்ல.
 204, Denzil Kobbekaduwa Mawatha, Battaramulla.

ප්‍රධාන ලේකම් } දුරකථන / தொலைபேசி / Telephone - 011 - 2092599
 பிரதான செயலாளர் } டைரெக்டர் / பெக்ஸ் / Fax - 011 - 2092601
 Chief Secretary } சீ-செக்ரட்டரி / மின்னஞ்சல் / E-mail - chiefsecretary@wpc.gov.lk }
 } } } 011 - 2093000
 } } } General Telephone



මගේ අංකය } CSWP/PTR/13-14/FI/14(A) } දිනය } 2023 - 11 - 28
 எனது இலக்கம் } } உமறு இலக்கம் } திகதி }
 My No. } } Your No. } Date

ආණ්ඩුකාර ලේකම් (බ.ප),
 ලේකම්, පළාත් රාජ්‍ය සේවා කොමිෂන් සභාව (බ.ප),
 සභා ලේකම්, සභා ලේකම් කාර්යාලය (බ.ප),
 අමාත්‍යාංශ ලේකම් (පළාත් පාලන/කෘෂිකර්ම/සෞඛ්‍ය/මාර්ග/අධ්‍යාපන),
 නියෝජ්‍ය ප්‍රධාන ලේකම් (පාලන/ඉංජිනේරු/සැලසුම්/මූල්‍ය),
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 පළාත් ආදායම් කොමසාරිස් (බ.ප),
 අධ්‍යක්ෂ, මානව සම්පත් සංවර්ධන හා කළමනාකරණ පුහුණු ආයතනය (බ.ප).

SCP: Multi- Sectoral Urban Epidemiological Response Training for Outbreak Control
From: 29 January to 02 February 2024 2023 (E-learning)

ඉහත පුහුණු වැඩසටහන සම්බන්ධයෙන් විදේශ සම්පත් දෙපාර්තමේන්තුවේ අධ්‍යක්ෂක ජනරාල්ගේ අංක TA/SIN/S/690/23 හා 2023.11.21 දිනැති ලිපිය මගින් නාමයෝජනා අයදුම්පත් ඉදිරිපත් කරන ලෙස දන්වා ඇත. අදාල ලිපියේ පිටපතක් මේ සමඟ අමුණා ඇති අතර, අදාල අයදුම්පත් www.erd.gov.lk වෙබ් අඩවියෙන් බාගත කර ගැනීමට හැකියාව ඇත.

02. 2013.10.24 දිනැති භාණ්ඩාගාර වකුලේඛ ප්‍රකාරව මෙම වැඩසටහන සඳහා සහභාගිවීමට අපේක්ෂිත වඩාත්ම සුදුසු නිලධාරීන්ගේ නාමයෝජනා අයදුම්පත් , අදාල දැන්වීමේ සඳහන් පරිදි ආයතන ප්‍රධානීන්ගේ නිර්දේශ මත මාර්ගගත ක්‍රමවේදය ඔස්සේ ලියාපදිංචි වී නියමිත දිනට විදේශ සම්පත් දෙපාර්තමේන්තුවට යැවීමට හැක්වන සේ, 2023.12.11 දිනට පෙර කට්ටල 03 කින් යුක්තව මා වෙත යොමුකිරීමට කටයුතු කරන ලෙස කාරුණිකව දන්වමි.

03. තවද නාමයෝජනා අයදුම්පත් ඉදිරිපත් කිරීමේදී මවිසින් නිකුත් කර ඇති පිරිස් හා පුහුණු 1/2015 හා 2015.08.11 දිනැති වකුලේඛයට අනුකූලව , ඔබගේ නිර්දේශය සහිතව ඉදිරිපත් කරන ලෙස ද වැඩිදුරටත් කාරුණිකව දන්වමි.

ඩබ්ලිව්.ටී.ඒ.මානෙල්
 නියෝජ්‍ය ප්‍රධාන ලේකම් (පිරිස් හා පුහුණු)
 ප්‍රධාන ලේකම් වෙනුවට
 බස්නාහිර පළාත
 011-2092631
 ෆැක්ස් - 011-2092647
achiefsecretary@gmail.com

නියෝජ්‍ය ප්‍රධාන ලේකම් பிரதான செயலாளர் Deputy Chief Secretary	පාලන நிர்வாகம் Administration	පිරිස් හා පුහුණු ஆளணி மற்றும் பயிற்சி Personnel & Training	මුද්‍රණ நிதி Finance	සැලසුම් திட்டமிடல் Planning	ඉංජිනේරු பொறியியல் Engineering	ප්‍රධාන අභ්‍යන්තර විගණක பிரதான உள்நகல் அணக்காய்வாளர் Chief Internal Auditor	
	Tel : 0112092606 Fax : 0112092609 dcsadmin@cs.wpc.gov.lk	Tel : 0112092631 Fax : 0112092647 dcspt@cs.wpc.gov.lk	Tel : 0112092640 Fax : 0112092636 dcsfinance@cs.wpc.gov.lk	Tel : 0112092532 Fax : 0112092533 dspian@cs.wpc.gov.lk	Tel : 0112092501 Fax : 0112092505 dcs@eng.wpc.gov.lk	Tel : 0112092628 Fax : 0112092625 cia@cs.wpc.gov.lk	



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வெளிநாட்டு வளங்கள் திணைக்களம்

Department of External Resources

இதல், பார்விக் சீலாடிகரணு சහ சாதிக சூதிகசனீ அமாதாண்டல

මහලේකම් කාර්යාලය (3 වැනි මහල), කූ.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව

இலங்கை நிர்வாக, பொருளாதார உறுதிப்படுத்துகை மற்றும் தேசியக் கொள்கைகள் அமைச்சு செயலகம் (3 ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை

Ministry of Finance, Economic Stabilization and National Policies

The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

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මගේ අංකය
எனது இல
My No

TA/SIN/S/690/23

ඔබේ අංකය
உமது இல
Your No

දිනය
திகதி
Date

21 November 2023

Secretary / Ministry of Health
Secretary / Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

Attn: Officer In-Charge Foreign Trainings

Dear Sir

SCP: Multi – Sectoral Urban Epidemiological Response Training for Outbreak Control From 29 January to 02 February 2024 2023 (e-learning)

We wish to inform you that the Singapore Cooperation Programme (SCP) has invited nominations from the eligible Government officials for the above programme of which the details are enclosed.

We would highly appreciate, if you could instruct the relevant officials to circulate this programme among the Departments/Divisions/Institution under your purview, and submit suitable nomination in line with the Treasury circular dated 24 October 2013, to this department with the following documents;

- (i) Nomination letter (from the relevant ministry)
- (ii) Application Form (printouts of the online application form)
- (iii) ERD Form (can be downloaded from www.erd.gov.lk)

We would like to bring to your kind attention that the nominations need to be in accordance with the information given under "application information" in pages 3 - 4 of the programme details attached.

The online registration is available at <https://go.gov.sg/urbanepidemiology24> and nominated applicant is strongly advised to register as early as possible.

Please note that only the duly completed application received by this department before 2.00 p.m. on 17 December 2023 with the line ministry covering letter and other relevant documents as stipulated above will be processed. Please ensure timely submission of the above documents enabling us to process the application with our endorsement as required by the organizers.

Your early response is greatly appreciated.

Yours faithfully

W.D.R. Crishantha
Director
for Director General

Copies: Chief Secretaries, All Provincial Councils

අධ්‍යක්ෂ ජනරාල්
பணிப்பாளர் நாயகம்
Director General

94-11-2484693

කාර්යාලය
அலுவலகம்
Office

94-11-2484500
94-11-2484600

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தொலை நகல்
Fax

94-11-2447633
94-11-2387153
94-11-2434876

MULTI-SECTORAL URBAN EPIDEMIOLOGICAL RESPONSE TRAINING FOR OUTBREAK CONTROL

29 JANUARY TO 2 FEBRUARY 2024

Jointly sponsored by the

SINGAPORE COOPERATION PROGRAMME

and the

JAPAN INTERNATIONAL COOPERATION AGENCY

to be conducted by the

SAW SWEE HOCK SCHOOL OF PUBLIC HEALTH

Singapore Cooperation Programme

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

In 1992, the Singapore Cooperation Programme (SCP) was established to bring together under one framework the various technical assistance programmes offered by Singapore. Through the SCP, the range and number of training programmes were increased to share Singapore's development experience with other developing countries.

To date, close to 150,000 officials from more than 180 countries, territories, and intergovernmental organisations have participated in our courses and study visits. The SCP is managed by the Technical Cooperation Directorate of the Ministry of Foreign Affairs, Singapore.

Japan International Cooperation Agency

The Japan International Cooperation Agency (JICA), one of Japan's Official Development Assistance (ODA) implementing bodies, has been extending technical cooperation in human resource development to facilitate the autonomous, sustainable development of developing countries since its establishment in 1974. From 2008, JICA was further strengthened to incorporate all activities of Japan's Official Development including concessional ODA loans and grant aid in an effective and efficient manner.

JICA will enhance the impact of assistance through (a) A More Strategic Framework to achieve medium-to-long term development goals of developing countries (b) More Predictable Aid as operational "rolling" plans will be utilised in policy dialogue with developing countries (c) Speedier Project Formulation through "Preparatory Survey" to ensure flexibility and speed at the project preparation stage (d) Assistance Tailored to Real Needs: Synergy of Aid Schemes to offer assistance that most effectively addresses the needs of developing countries.

Japan–Singapore Partnership Programme for the 21st Century (JSPP21)

As countries whose prime resources are their people, Singapore and Japan believe that human resource development is important for economic and social progress. With this mutual understanding, Singapore and Japan signed a Memorandum of Understanding in January 1994 to train participants from developing countries by sharing each country's expertise and experience from their economic development under the Japan-Singapore Partnership Programme (JSPP).

The Japan-Singapore Partnership Programme for the 21st Century (JSPP21) was established through a Memorandum of Discussion (MOD) signed in May 1997, to signify a widening of the scope of technical cooperation between Singapore and Japan. Since then, the MOD has been renewed three times, most recently in December 2018.

With a view to enhancing ASEAN integration and sharing the two countries' experience in their areas of expertise, both governments recognised, as areas of priority, training and capacity building for third countries in the fields of (a) security and peace, (b) addressing vulnerability, (c) private sector development, (d) connectivity, and (e) smart initiatives.

Since 1994, Singapore and Japan have implemented close to 400 training courses for more than 6,500 participants in diverse fields such as public governance, trade promotion, climate change and environment, community policing, disaster management, maritime navigation, tourism, and urban planning.

Saw Swee Hock School of Public Health

The Saw Swee Hock School of Public Health (SSHSPH) under the National University of Singapore, is the first and only full-fledged public health tertiary education institution in Singapore. SSHSPH aims in improving the health and well-being of communities through research, education, and policy advocacy. The school strives to generate evidence-based knowledge, develop public health leaders, and contribute to policy formulation that promotes better health outcomes.

Course Objectives

This online course is conducted under the auspices of the Japan-Singapore Partnership Programme for the 21st Century (JSPP21).

It aims to introduce the knowledge and skills in applied epidemiology and rapid response to the participants. Participants will learn about outbreak detection, investigation and response activities and methodologies through a combination of seminar, lecture, case studies and panel discussions.

Synopsis

Topics to be covered include:

- An overview of field epidemiology
- Field Epidemiology in the context of COVID-19
- Public Health Surveillance
- Risk Communication

Methodology

This course will be delivered for up to **25 participants** through a 'blended' virtual classroom comprising a combination of **asynchronous e-Learning** (independent and self-study of online modules on a web-based Learning Management System) and **synchronous e-Learning** ('live' e-learning sessions). There will be Q&A sessions and facilitated group discussions during the 'live' sessions.

Country Presentation

Each represented country is expected to share the challenges and best practices of urban epidemiological response in their country. Some guiding questions may include:

- Introduce your country, how it was impacted by the pandemic, and your job during the pandemic.
- Describe some challenges with vaccination, safe management measures, and misinformation.
- Highlight one important lesson learned in risk prevention and communication.

Regulations

Participants are required to comply with the following:

- Strictly observe course schedules and not miss training sessions; and
- Carry out instructions and abide by conditions as may be stipulated by the nominating Authority or Government and the Government of Singapore and its appointed trainer, with respect to the course.

Course Duration

The course will be held over 5 days from **29 January to 2 February 2024**.

The **'Live' e-learning sessions** will be conducted from **1230 to 1600 (Singapore time; UTC/GMT+08:00 hours)** each day.

Attendance will be taken for "live" sessions and participants will need to attain 80% attendance in order to get a certificate.

Prior to course commencement, the training coordinator will brief participants on the rules of engagement (break time, attendance, punctuality, recording, Q&A).

Application Information

Applicants should be:

- Mid-to-senior level government officials who are working in healthcare sector, or on issues related to public health;
- Able to attend all the synchronous e-learning sessions. They will require an internet-enabled device with Zoom installed, a functioning webcam and audio;
- Nominated by their respective Governments;
- Proficient in written and spoken English; and
- In good health.

In addition, as stipulated by the Government of Japan:

If your organisation and/or your status is related to the Military, you are required to email to 1rtd2@jica.go.jp with your name, country, organisation, the course name, and choose one option from below that best describes your relationship with the Military:

- A) the Military, an active military personnel or a military personnel listed in the muster roll/military register
- B) an organisation affiliated with the Military, or a personnel who does not belong to the military at present but is listed in the muster roll/military register
- C) the Department or the Ministry of Defense, and organisation affiliated with the Ministry of Defense,

- D) or staff of the Ministry of Defense a civilian organisation but with military personnel or a military division within the organisation
- E) an organisation which will be affiliated with or under the control of the Military in times of emergency as specified clearly in its organic law/law of establishment

Qualifications of applicants who belong to the military or other military-related organisations and/or who are enlisted in the military will be examined by the Government of Japan on a case-by-case basis, consistent with the Development Cooperation Charter of Japan, taking into consideration their duties, positions in the organisation, and other relevant information in a comprehensive manner.

Terms of Award

The course is sponsored by the Governments of Japan and Singapore under the Japan-Singapore Partnership Programme for the 21st Century.

Application Procedure

(Closing date for nomination: **17 December 2023**)

The Governments of Japan and Singapore are pleased to invite the respective National Focal Point for Technical Assistance (NFP) to nominate **two (2)** suitable applicants. Selection of candidates will be based on merit. Should there be more applicants than training places, the Governments of Japan and Singapore seek the understanding of the respective NFP in the event that its nominee(s) is not selected.

All nominees are to submit their applications online at <https://go.gov.sg/urbanepidemiology24> by **17 December 2023**. NFPs are also required to endorse nominees via email links. Instructions and FAQs for Applicants and NFPs can be found at the links below:

- Applicants: <https://go.gov.sg/start-guide>
- NFPs: <https://go.gov.sg/start-nfp>

Note:

- Participants will receive a JSPP21 certificate of completion upon completion of the course;

- Please refrain from making telephone and email inquiries on the status of your application while your application is being processed; and
- The **Ministry of Foreign Affairs, Singapore** will inform all applicants of the outcome of their applications. The NFP will also be informed directly.

Regulations

Participants are required to comply with the following:

- Strictly observe course schedules and not miss training sessions; and
- Carry out instructions and abide by conditions as may be stipulated by the nominating Authority or Government and the Governments of Japan and Singapore and their appointed trainers, with respect to the course.

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